

# **NUTRITION PROGRAM ADVISORY COUNCIL**

**Wednesday, April 12, 2017**

MaryAnn Miller called the Nutrition Program Advisory Council meeting to order at 8:30 am

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## **Roll Call**

Carolyn Flowers, Ivan Elm, Harvey Grulke, William Hoekstra, MaryAnn Miller, Caitlin Richardson, Mark Roesch

## **Also Present**

Eugene Bord, Diane Coulter, Amanda Higgins, Thomas Koch, Stephanie Levenhagen, Jackie Wendlandt

## **Excused**

None

## **Absent**

None

## **Consideration to Deviate from the Agenda as Needed to Efficiently Conduct the Meeting**

William Hoekstra motioned and Mark Roesch seconded to consider deviation from the agenda as needed to efficiently conduct the meeting. Motion carried.

## **Public Forum**

None

## **Action on the Minutes of the February 8, 2017 meeting**

Mark Roesch motioned and William Hoekstra seconded to approve the minutes of the February 8, 2017 Nutrition Program Advisory Council meeting. Motion carried.

## **Action: Review, Discuss and Recommend to the Human Services and Health Department Board new advisory member, Eugene Bord**

William Hoekstra motioned and Mark Roesch seconded to recommend to the Human Services and Health Department Board new advisory member, Eugene Bord. Motion carried.

## **Action: Review, Discuss and Recommend to the Human Services and Health Department Board new advisory member, Thomas Koch**

William Hoekstra motioned and Mark Roesch seconded to recommend to the Human Services and Health Department Board new advisory member, Thomas Koch. Motion carried.

## **Review and Discuss Nutrition Bylaws**

Stephanie Levenhagen stated she would recommend one change to the Bylaws. She would recommend elimination of Article III Section 2D on page 2 of the bylaws. She explained that she and two other staff have been conducting the dining center reviews. Mark Roesch motioned and Caitlin Richardson seconded to approve the nutrition bylaws with the recommended change. Motion carried.

MaryAnn Miller requested to add the bylaw discussion review to the agenda for the next meeting to give potential new members a chance to look over and ask questions if needed.

### **Review and Discuss Leftover Food Procedure**

Stephanie Levenhagen reviewed items as written in the *Dodge County Senior Dining Program Leftover Food Procedure* handout provided to members of the Nutrition Program Advisory Council. MaryAnn Miller suggested having verbiage added to the procedure about a donation being suggested for any leftover meal. Lengthy discussion followed.

### **Review Program Report and Program Statistics**

Stephanie Levenhagen reviewed the items as written in the *Nutrition Program Report*, the *Program Statistics*, and the *2017 Donation* and *Participants Averages* handouts. Discussion followed.

### **Dining Center Reports**

None to report.

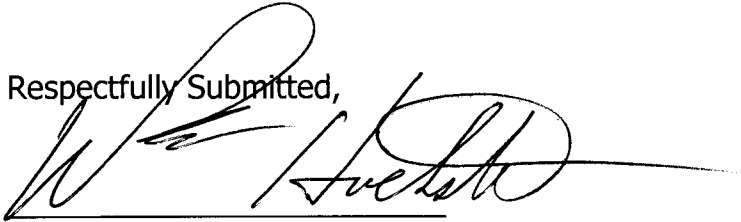
### **Next Meeting**

The next meeting of the Nutrition Program Advisory Council will be held on **Wednesday, June 14, 2017**, at **8:30 am** at **199 County Road DF** in **room G046** on the **ground floor** of the Henry Dodge Office Building.

### **Adjournment**

Carolyn Flowers motioned and William Hoekstra seconded to adjourn this meeting of the Nutrition Program Advisory Council at 9:08 am. Motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'W. Hoekstra', written over a horizontal line.

William Hoekstra, Secretary

*Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.*